



## Position Description

---

<b>Position Title:</b>	NR Technician II – Geoduck Monitor	<b>Reports To:</b>	Natural Resources Director
<b>Department:</b>	Natural Resources 600	<b>Job Category:</b>	Non-Exempt

## Position Summary

---

The Jamestown S'Klallam Tribe (JST) Natural Resources Technician II – Geoduck Monitor (NRT-II-GM) ensures State and Tribal regulation compliancy for the JST Geoduck fishery. This position requires a broad range of water and land-based natural resource management projects at times when the geoduck fishery is not open. The role involves a variety of project work primarily within the fields of marine and riparian habitat and resource assessment, enhancement, and monitoring using established scientific principles and techniques.

## Essential Functions

---

### Geoduck Monitor (GM) Duties include:

- Monitor the geoduck fishery on the water and ensure that divers and boat owners follow State and Tribal regulations
- Check I.D. cards and verify eligibility to dive
- Confirm diver's participation and record number of crates harvested and dive time
- Weigh out daily harvest and keep accurate amount of number of pounds harvested by each diver for each day
- Ensure compliance with Washington Department of Health shellfish sanitation requirements
- Help maintain diver's safety and respond to emergency situations if they arise
- Assist in coordinating weekly sampling of geoduck with divers and other tribes
- Provide boat and equipment maintenance assistance

### Natural Resource Technician II (NRT-II) Field Operations include:

- **Field Operations:** This position is largely field-based and will apply sound scientific principles to the collection, analysis, and reporting of natural resource data. The Natural Resource Technician II may lead assigned personnel in a variety of field activities. Typical field duties may include:
  - May lead and oversee assigned personnel in a variety of field activities as assigned
  - Freshwater and marine habitat surveys
  - Intertidal and subtidal shellfish population surveys

- Freshwater fish studies
- Water and sediment quality surveys
- Riparian, estuarine, and marine vegetation surveys
- Marine phytoplankton biotoxin studies
- Habitat and resource enhancement and restoration
- Shellfish and finfish harvest monitoring
- Maintains field equipment and supplies
- Provide technical support including independent data collection and will contribute to survey design and development, project planning, data analysis including the use of statistical software, graphics, and other computer programs, database management, and report writing
- Adhere to all JST policies and procedures, including but not limited to standards for safety, and work practices as described in the Occupational Exposure Control Plan
- Perform additional duties as assigned

## Requirements

---

- High School Diploma or equivalent required, Associates Degree in fisheries, wildlife, or related field preferred
- Three (3) years of advancing natural resources related employment required
- Experience with operating small boats (up to 30 feet)
- First Aid/CPR Certification
- Exceptional interpersonal skills including effective verbal and written communication
- Demonstrate initiative, work independently with little supervision
- Ability to travel locally and regionally as assigned
- Valid Washington Driver's License with insurance on file
- Must be able to successfully pass criminal background investigation

## Preferred Qualifications

---

- Experience with conducting dive operations and dive rescue training
- DAN O2 Certification
- Computer program, software, and technical equipment proficiency
- Excellent organization skills and the ability to prioritize multiple tasks
- Effective time management, decision-making, and problem-solving skills
- American Indian/Alaska Native preferences apply

## Physical Requirements/Working Conditions

---

- Ability and willingness to endure harsh field conditions and inclement weather
- Must be available to work any shift (to include all hours, weekends, and/or holidays as job duties require)
- Must be able to lift, push and carry up to 60 lbs. unassisted
- Physical ability to access all areas of the property applicable to your position
- Must be able to withstand prolonged standing, sitting, walking, bending, climbing, squatting and twisting without restriction
- Requires eye/hand coordination and manual dexterity; ability to distinguish letters, numbers

and symbols

- Must have the ability to reach at or below/above shoulder level on a continuous basis
- Must be able to work in a fast-paced, busy, and somewhat stressful environment and maintain physical stamina, proper mental attitude while dealing effectively with customers, management, team members, and outside contacts while working under pressure and meeting deadlines

## Acknowledgement

---

The purpose of this position description is to communicate the responsibilities and duties associated with this position. While the following information should be considered a comprehensive description of this position, it should also be noted that some responsibilities and duties may not be specially addressed.

Every employee is expected to perform any reasonable task or request that is consistent with fulfilling company objectives. Jamestown S’Klallam Tribe reserves the right to modify the job duties and responsibilities as business requires. This job description does not constitute a written or implied contract of employment.

It is imperative that you review these duties, skills, and physical requirements closely and that you understand that by signing the Job Description Acknowledgement below, you are verifying that you can perform all duties, have the skills and possess the physical abilities that are necessary to perform the job as described.

NOTICE: This position is covered by the provisions of the Crime Control Act of 1990, Subchapter V - Child Care Worker Employee Background Checks (42 U.S.C. 13041) and the Indian Child Protection and Family Violence Prevention Act of 1990 (25 U.S.C. 3201-3210). As such, each applicant will be required, as a pre-condition to employment, to submit to a 5-year criminal history background check, including fingerprinting. The applicant will be able to obtain a copy of the criminal history report (from the reporting agency) made available to the Tribe and they will have the right to challenge the accuracy and completeness of the information contained in the report.

The grounds for denying employment, based on the results of the back ground check, include the following: any conviction for a sex crime; an offense involving a child victim; a drug felony; or if a person has been found guilty of or entered a plea of guilty or nolo contendere to any federal, state or Tribal offense involving a crime of violence, sexual assault, sexual molestation, child exploitation, sexual contact, prostitution or crimes against persons.

Employee Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_