College of the Environment Curriculum Committee  
Meeting Agenda for October 12, 2021  
11:30 AM – 1:00 PM, OCN 203

**ACTION ITEMS**

1. Welcome & Introductions (Greg Hakim, Chair, 5 minutes)

2. Committee responsibilities, structure, schedule; Curriculum Management online system; new [teaching website](#) (Michelle Hall, 10 minutes)

3. Proposed changes to Minor in Climate Science from Program on Climate Change (Miriam Bertram, 15 minutes)  
   - Climate Science Minor – updating required courses and electives  
     [https://uw.kuali.co/cm/#/programs/view/60f9d12e33119539030827f6](https://uw.kuali.co/cm/#/programs/view/60f9d12e33119539030827f6)

   - “Notice of Proposal FSM Minor” (see attached)  
   - “UW Freshwater Minor” (see attached)  
   - Draft full proposal (to be submitted after NOP tri-campus review):  
     [https://uw.kuali.co/cm/#/specializations/view/61534b58a6cfc73fc5f37fa2](https://uw.kuali.co/cm/#/specializations/view/61534b58a6cfc73fc5f37fa2)

5. Proposed new courses from Aquatic and Fishery Sciences (Luke Tornabene, 15 minutes):  
   - FISH 549 “Introduction to Environmental Data Science”  
     [https://uw.kuali.co/cm/#/courses/view/606f359b402a72cbe1e74430](https://uw.kuali.co/cm/#/courses/view/606f359b402a72cbe1e74430)  
   - FISH 550 “Applied Time Series Analysis in Fisheries and Environmental Sciences”  
     [https://uw.kuali.co/cm/#/courses/view/5ef11094b36abf00283692ce](https://uw.kuali.co/cm/#/courses/view/5ef11094b36abf00283692ce)

6. Online Teaching Team updates (Kristi Straus, Mikelle Nuwer, 5 minutes):

7. Unit updates (All, 25 minutes) – Unit reps share brief updates on any curriculum initiatives or significant proposals that may be coming from their units this year.

**INFORMATION ITEMS**

8. Non-substantive course and program changes. **This proposal does not require committee review:**  
   - FISH 454 “Introduction to Quantitative Ecology”  
     (changing course name from “Ecological Modeling” to more accurately reflect current content and adding required prerequisites that were previously only recommended, not required) -  
     [https://uw.kuali.co/cm/#/courses/view/600718b30783cc00262fd959](https://uw.kuali.co/cm/#/courses/view/600718b30783cc00262fd959)
Committee Membership 2021-2022

- Aquatic & Fishery Sciences – Luke Tornabene
- Atmospheric Sciences – Greg Hakim (Chair)
- Earth & Space Sciences – Knut Christianson
- Environmental and Forest Sciences – Sergey Rabotyagov
- Friday Harbor Laboratories – Mason Wiley
- Marine & Environmental Affairs – Sunny Jardine
- Marine Biology – Kerry Naish
- Oceanography – Mikelle Nuwer
- Program on the Environment – Kristi Straus
- Graduate Student Representatives – Rosalind Echols (Oceanography) and Taylor Ganz (Environmental & Forest Sciences)
- Undergraduate Student Representatives – Jessica Goulet (Environmental Studies) and Anya Gavrylko (Environmental Studies & Community & Environmental Planning)
- Associate Dean for Academic Affairs (ex officio) – Julia Parrish
- Director of Student & Academic Services (ex officio: committee staff) – Michelle Hall

Curriculum Committee 2021-2022 meeting schedule

**Autumn 2021**
October 12, 11:30 AM – 1:00 PM, Proposal deadline = October 4
November 16, 11:30 AM – 1:00 PM, Proposal deadline = November 5
December 7, 11:00 AM – 12:30 PM, Proposal deadline = November 24 (NOTE: This is the final deadline for Spring 2022 course proposals - earlier submissions highly recommended)

**Winter 2022**
January TBD
February TBD
Late February TBD

**Spring 2022**
March TBD
April TBD
May/June TBD

Curriculum Committee Roles & Responsibilities

The College Curriculum Committee is responsible for curricular policy matters and the curriculum review process at the college level. It also helps to stimulate new educational ideas and developments in the college. The Committee is responsible for reviewing the following:
• New undergraduate and graduate courses
• Changes to undergraduate and graduate courses
• Changes to undergraduate admission and program requirements
• New undergraduate majors, minors, and degree programs
• Changes to graduate degree programs
• New graduate programs

Committee Structure:
• 1 faculty member from each degree-granting unit (9 voting members, 3-year staggered terms)
• 2 undergrads & 2 grad student members (4 voting members, 1-year terms, option to extend)
• The College’s Associate Dean for Academic Affairs (non-voting, ex officio)
• The College’s Director of Student and Academic Services (non-voting, ex officio)
• Committee meets ~3 times per quarter (typically 2-5 proposals for new courses or for changes to degree requirements).
• Committee members review proposals prior to each meeting.
• Faculty members are responsible for presenting proposals submitted from their units.
• A quorum = a majority of voting members.
• Goal = bring committee to consensus on whether to approve a proposal (outright or pending final revisions) rather than call for a formal vote

Committee Resources:
• Committee description, schedule, and deadlines:
  https://environment.uw.edu/intranet/governance/curriculum-committee/
• Committee Bylaws:
  https://environment.uw.edu/intranet/governance/curriculum-committee/by-laws/
• UW Curriculum Committee and Curriculum Management System:
  https://uw.kuali.co/cm/#/dashboard
• Trainings, videos, and quick guides:
  https://helpcenter.uw.edu/uw-curriculum-management-system/uw-curriculum-management-quickguides/
• UW Curriculum Committee Reports (monthly):
  https://registrar.washington.edu/curriculum/curriculum-reports/
• UW Curriculum Management Quick Guide on Curricular Relationships (responding to “Acknowledge” requests and determining if a course has curricular relationships):
  https://helpcenter.uw.edu/uw-curriculum-management-system/uw-curriculum-management-quickguides/curricular-relationships/
• UW general education requirements (designating undergrad courses to meet Areas of Knowledge and Diversity requirements, I&S, NW, VLPA, DIV):
  https://www.washington.edu/uaa/advising/degree-overview/general-education/
• Online Teaching Team Canvas page:
  https://canvas.uw.edu/courses/1394210