

**Health and Safety Committee 10
Meeting Minutes**

June 15, 2020 1:00 pm – 2:00 pm

Ocean Sciences Building 203

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| **Dept/School** | **Member** |  | **Type** | **Box** | **Email** | **\*** |
| SAFS | Jon Wittouck | JW | Elected | 355020 | wittouck | X |
| ATMS | David Warren | DW | Elected | 351640 | dwarren | X |
| ATMS | Hettie Scofield | HS | Appointed | 351640 | hscofiel | X |
| Earthlab | Mary Dwyer | MD | Appointed | 355355 | mrdwyer | X |
| ESS | Michelle Barr | MB | Elected | 351310 | mbarr2 |  |
| ESS | Scott Dakins | SD | Elected | 351310 | sjdakins | X |
| SEFS | Lisa Nordlund | LN | Elected | 352100 | nord |  |
| SEFS | Dan Vogt | DV | Appointed | 352100 | dvogt | X |
| SEFS | David Zuckerman | DZ | Appointed | 358010 | dzman | X |
| FHL | Peggy Combs | PC | Elected |  | fhlstock | X |
| JISAO | Burlyn Birkemeier | BB | Appointed | 354925 | bbirkeme | X |
| JISAO | Collen Marquist | CM | Appointed | 354925 | marquist  |  |
| SMEA | Jackie Chapman | JC | Appointed | 355685 | jachap | X |
| OCEAN | Kathy Newell | KN | Elected | 357940 | kknewell |  |
| OCEAN | Robert Kamphaus | RK | Appointed | 357940 | Kamphaus  | X |
| PoE | Clara Burnett | CB | Elected | 355679 | clara75 | X |
| WSG | Fiona Lee | FL | Elected | 355060 | flee415 | X |
| Dean's Office | Jessica Murphy | JM | Appointed | 355355 | jessm159 | X |
| EHS | Erin McKeown | EM | Ex-Officio | 354110 | mstoxic |  |
| Ass. Dean | Stephanie Harrington | SH | Ex-Officio | 355355 | stephah | X |

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\*X=Present at meeting

Meeting notes recorded by JM.

**Agenda**

1. Call to order
2. Approval of minutes
3. OARS Reports - May
4. Report from U Wide, Return to work plans, PPE etc., open discussion
5. Adjourn

**1. Call to Order:** Meeting called to order at 1:07pm

**2. Approval of Minutes:** Approved May minutes

**3. OARS Reports**

* + 05-007 – mowing lawn, hit big rock, lower back pain - closed
	+ 05-015 – dismantling bridge and lifting handrail, strained back – closed

**4. Open Discussion/ Announcements**

U-Wide meeting

- COVID-19 updates

- Cannot get ahead of the county

- Through phase 3, employees are encouraged to work remotely

- EH&S website has COVID-19 prevention plan

- Safe and Clean storefront is open for PPE and cleaning supplies

- Facilities is providing masks for custodians (cloth masks, and some that are disposable)

- Face coverings are required inside when not in a room by yourself and outside whenever a distance of 6ft cannot be maintained

- Need higher level of PPE if job cannot be done 6 ft apart

- Anyone who is sick should stay home and get tested

- EH&S can help you get tested if you cannot get tested from your medical provider

- COVID-19 Safety Training online – required before returning to the workplace

- Attestation is required for everyone who is coming into building on campus

- Departments should not be doing temperature checks as a standard – if you want to do this, contact EH&S and HR because different equipment is needed

- all units need to have a COVID-19 supervisor

- Ergonomics recommendations

 - keyboard and mouse should be at the same level

 - palm support and a vertical mouse can be helpful

 - cordless items are easier to use

 - monitor should be in your line of sight

 - dual monitors should be lined up based on how you use them

 - laptops in general are not good, strain your upper back to use your keyboard

 - eyes every 20 minutes take a 20 second break

 - consider using a rest break timer software

 - more resources on the EH&S website

- UW Facilities is close to publishing COVID-19 plan for the department

- Smoky wildfires are expected this summer, another reason to wear a mask

- One L&I investigation – worker got COVID-19 from a patient

-EH&S is now reporting directly to President after July (as opposed to Health Services)

Discussion

- DZ: working on a supplemental plan underneath the overarching EH&S guidelines – are there any other college units that are doing what the Arboretum is doing?

- FHL plan – looking at the size of each room and deciding how much we can accommodate

 - Pod system – people will stay together

 - FHL is getting ready to host students in summer session B

 - Limiting the spaces of everything

 - Looking at the square footage and evaluating how many people can enter

- Pack Forest – people are coming in and renting areas

- DW: Disposable masks – be mindful of where you are placing them – want to make sure that you have a mask before coming into contact with high-touch surfaces

- JW: strategizing on where hand sanitizer stations should be placed

- SH: building coordinators – responsible for the common areas of buildings

- unit supervisors will be making sure signage is posted – EH&S said this is freeform

 - building coordinators are in charge of posting this in the building

 - in the process of getting some building signage out to the units and buildings

- SH: CoEnv is working off a “nesting” plan

- SH: college wide purchasing for back to work plans

-DW: will provide checklist for people to be more comfortable at their home space

**5. Adjourn:** Meeting adjourned at 2:02pm