

**Health and Safety Committee 10  
Meeting Minutes**

January 27, 2020 1:00 pm – 2:00 pm

Ocean Sciences Building 203

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| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Dept/School** | **Member** |  | **Type** | **Box** | **Email** | **\*** | | SAFS | Jon Wittouck | JW | Elected | 355020 | wittouck | X | | ATMS | David Warren | DW | Elected | 351640 | dwarren | X | | ATMS | Hettie Scofield | HS | Appointed | 351640 | hscofiel | X | | Earthlab | Vacant |  | Appointed | 355355 |  |  | | ESS | Michelle Barr | MB | Elected | 351310 | mbarr2 | X | | ESS | Scott Dakins | SD | Elected | 351310 | sjdakins |  | | SEFS | Lisa Nordlund | LN | Elected | 352100 | nord |  | | SEFS | Dan Vogt | DV | Appointed | 352100 | dvogt | X | | SEFS | David Zuckerman | DZ | Appointed | 358010 | dzman |  | | FHL | Peggy Combs | PC | Elected |  | fhlstock | X | | JISAO | Burlyn Birkemeier | AN | Appointed | 354925 | bbirkeme | X | | JISAO | Collen Marquist | CM | Elected | 354925 | marquist | X | | SMEA | Jackie Chapman | JC | Appointed | 355685 | jachap | X | | OCEAN | Kathy Newell | KN | Elected | 357940 | kknewell | X | | OCEAN | Robert Kamphaus | RK | Appointed | 357940 | Kamphaus | X | | PoE | Kristi Straus | KS | Elected | 355679 | kmstraus |  | | WSG | Fiona Lee | FL | Elected | 355060 | flee415 | X | | Dean's Office | Jessica Murphy | JM | Appointed | 355355 | jessm159 | X | | EHS | Erin McKeown | EM | Ex-Officio | 354110 | mstoxic | X | | Ass. Dean | Stephanie Harrington | SH | Ex-Officio | 355355 | stephah | X | |

\*X=Present at meeting

Meeting notes recorded by JM.

**Agenda**

1. Call to order
2. Approval of minutes
3. Election of Chair and Co-Chair
4. OARS Reports – December
5. Open Discussion
6. Adjourn

**1. Call to Order:** Meeting called to order at 1:01 pm

**2. Approval of Minutes:** Approved December minutes

**3. Election of Chair and Co-Chair**

- DW and DZ are co-chairs

- CM can be an alternate for DW and DZ at the U-Wide meetings

**4. OARS Reports**

* + 11-032 – struck on head by part of a tree – closed
    - **Discussion: conversations about concussions should carry on** 
      * **Will EH&S create a policy on this?**
      * **EM: will follow-up with Angie Haggard to see how far she got on this issue**
  + 12-021 – hit by car, raining and hailing, dislocated shoulder/bruises – closed
  + 12-027 – unloading large food delivery on Thompson, pain in shoulder – closed
  + 12-032 – bleach used to clean floors, bathrooms, and possibly kitchenette in workspace, headaches and respiratory symptoms, teleworking – closed

**5. Open Discussion/ Announcements**

- No U-Wide meeting

- Discussion about possible events and trainings to take for the year

- Hands on fire extinguisher training. Potentially trying to get a training in your own unit

- Tour of emergency operations center

- Update of emergency backpacks, perhaps a refresher. There are red emergency

backpacks at the surplus store.

- First aid kits and how to build ones. Both field kits and something to be sitting in the building

- EM: EH&S offers wilderness first aid training

- FL: Sea Grant is purchasing first aid kits that every employee will have in their desk

- BB: created a spreadsheet of all the trainings employees need to take that provides updates on whether they have completed the training and when their training is 6 months away from expiring

- CM: building coordinators could join the meetings dependent on meeting agenda

- Academic & Research Preparedness

- ideas on how we might better help prepare units? Any suggestions or resources?

- Many departments aren’t aware that you need to have a fire department permit – occupants are required to pay for this rather than the UW

- May 1st – there will be a half day summit to attend safety training

**6. Adjourn:** Meeting adjourned at 1:58 pm