PHEASANTS FOREVER & QUAIL FOREVER
The Habitat Organization

JOB VACANCY ANNOUNCEMENT

Sage Grouse Field Capacity Coordinator

Application Deadline: July 31, 2016
Location: Negotiable within 11 western Sage grouse States
Anticipated Start Date: August 2016

Overview:
This position is part of a collaborative effort by Pheasants Forever (PF), Inc., and the Natural Resources Conservation Service (NRCS) along with Intermountain West Joint Venture to provide science, field, and communications capacity support for the Sage Grouse Initiative (SGI) through the Strategic Watershed Action Team (SWAT). The SGI Field Capacity Coordinator plays a critical role in the partnership-driven SGI implementation. This permanent position is part of the SGI Core Team, coordinates the field delivery capacity element of the SGI SWAT and catalyzes continued partner investments in SGI among 40+ conservation partner organizations contributing funds to this landmark effort. As a member of the SGI core team, the position extends the reach of SGI by providing direct support to SGI habitat conservation implementation, science and technical delivery, and partnership building. This position is an employee of Pheasants Forever, Inc., with mentorship, management guidance, and leadership provided by the PF West Region Director, based in Hamilton, Montana. The position is under the supervision PF West Region Director.

Duties:
- Provides leadership on the field capacity component of the SGI-SWAT by facilitating technical training and assistance to partner positions, facilitating progress reporting, and communicating directly with funding partners. This involves planning and directing SGI SWAT workshops, technical webinars, and monthly teleconferences for the approximately two dozen SWAT Partner Positions.
- Fosters collaboration and strong working relationships among NRCS, the SGI SWAT hiring entities, and the partner organizations providing current funding to support SWAT field capacity. Builds new partnerships as needed to leverage additional NRCS investments in SGI SWAT and on the ground implementation.
- Assists NRCS and SWAT hiring entities, as needed, with ensuring partner positions are strategically located to meet field capacity needs and that vacancies are backfilled in a timely manner.
- Enhance communication internally and externally to improve SGI delivery and describe progress and outcomes. Participates in quarterly SGI SWAT Coordination Meetings and SGI SWAT annual managers meeting to ensure effective communication among the SWAT leadership, hiring entities, and funding partners for the Field Capacity element of SGI SWAT. Also responsible for preparing the Field Capacity section of SGI SWAT Quarterly Progress Reports and tracking progress. Prepares and delivers oral presentations to diverse audiences to help convey the SGI story.
- Collaborates with NRCS SGI Science Advisor, and the NRCS Sagebrush Ecosystem Specialist on SWAT Science Capacity products, outcome-based evaluations, and decision support tools. Actively works to ensure NRCS and partner field staff are able to effectively use products to further target delivery or inform adaptive management. Contributes to the development and delivery of science products and disseminates technical materials that help infuse the latest science into SGI practice implementation.
- Assists with technical writing to effectively deliver SGI science and technical materials to NRCS staff, SGI SWAT employees, and partners.

Required Knowledge, Skills and Abilities:
- Ability to communicate clearly and effectively with landowners and partner agencies.
- Ability to work independently with little supervision and with diverse clientele.
- Ability to coach and mentor SGI SWAT positions, solve problems tactfully, and maintain partner relationships.
- Knowledge of SGI, NRCS programs, and State Sage Grouse Conservation programs.
- Knowledge of conservation and wildlife programs provided by SGI. In addition, knowledge of how these programs are implemented in an agricultural and range landscape is desired.
- Ability to apply and use GIS tools (i.e. GPS, ARC Map, etc.).
- Excellent verbal and written communication skills.
Intangible leadership skills – drives for results, learns on the fly, maze bright thinker and good judge of talent.

Solution-oriented attitude and passionate about working lands conservation

Valid driver’s license required; work vehicle provided; some use of personal vehicle required (mileage reimbursement provided).

Able to obtain USDA Federal Security Clearance.

**Training and Experience Guideline:** Any combination of training and/or experience that will enable the applicant to possess the required knowledge, skills and abilities. A general qualification guideline for this position is a Bachelor of Science Degree in Wildlife Biology, Rangeland Ecology or closely related natural resources field and/or related field experience. Experience working with private land habitat planning is highly desirable.

**Starting Salary:** $50,000 + Health Benefits and Retirement Package.

**To Apply:** Visit our website at: [www.pheasantsforever.org/jobs](http://www.pheasantsforever.org/jobs)

ONLY ONLINE APPLICATIONS WILL BE ACCEPTED. Please combine your cover letter, resume and 3 references into one Word document or PDF file on the Recruitment website.

Pheasants Forever is an EEO Employer/Vet/Disabled