PHEASANTS FOREVER & QUAIL FOREVER
The Habitat Organization
JOB VACANCY ANNOUNCEMENT

IL State Coordinator
Location: Centrally in Illinois

Application Deadline: July 19, 2016

Anticipated Start Date: August 2016

Organizational Profile: We seek an individual with demonstrated talent, passion and desire to promote and grow the Nation’s leading upland wildlife habitat conservation organization. Pheasants Forever (PF) and Quail Forever (QF) have over 700 chapters, 145,000 members and a $75 million annual budget.

Responsibilities:
This individual will lead the Illinois Pheasants Forever and Quail Forever team to implement the organizational priorities in the state. Primary responsibilities will include:

- Discover, develop, coordinate, administer and manage grants and programs which advance the PFQF mission in Illinois. (i.e. State Pheasant Grant, IL Habitat Grant, State Wildlife Grants, North American Wetland Conservation Act, Grand Victoria Foundation, IL Clean Energy Community Foundation)
- Maintain and expand existing conservation partnerships with agencies and other NGOs. Serve as the primary contact with the IL Department of Natural Resources, Natural Resources Conservation Service Farm Service Agency, and Association of Soil and Water Conservation Districts.
- Provide supervision, management and support of the talented Illinois PFQF staff including Farm Bill Wildlife Biologists, Strike Team members and state Outreach Coordinator
- Collaborate and serve as the principle liaison between PFQF and resource agencies/organizations and partnerships in the state for the implementation and acceleration of conservation programs
- Strategically pursue and develop new partnerships in the public and private sector (energy companies)
- Expand existing habitat initiatives and partnerships including one targeting pollinator habitat
- Identify, develop and implement new and innovative habitat initiatives
- Successfully plan and execute the annual State Meeting, legislative gatherings and other statewide events. Work closely with PF Regional Representatives to plan and execute annual District Meetings and life member events.
- Ensure continued funding of the position through grants, program recoveries the Gun A Week program and other available financial support
- Serve as the principle liaison between Illinois PFQF and the Grants Administration Department to deliver grant funded mission; the Development Team to advance unrestricted funding streams; the Governmental Affairs staff to coordinate state legislative activities, responses and relationships and the Marketing Team to provide materials and information to media sources in Illinois.
**Required Knowledge Skills and Abilities:**

- BS/BA in Related Field with 5 years of professional experience, MS preferred.
- Excellent oral and written communication as well as organizational skills.
- Demonstrated ability to lead and coach effectively.
- Demonstrated ability of organizational skills and attention to detail.
- Ability to work effectively with multiple partners and staff.
- Ability to work independently with little supervision and with diverse personalities.

**Starting Salary:** To be determined based upon qualifications and experience.

**To Apply:** Visit the recruitment website at: [www.pheasantsforever.org/jobs](http://www.pheasantsforever.org/jobs).

For more information about the position, contact Kent Adams, East Region Director, 717.319.5575 or kadams@pheasantsforever.org

Pheasants Forever, Inc. is an EEO Employer/Vet/Disabled