Alaska Seafood Cooperative Manager

**Job Title:** Cooperative Manager  
**Reports to:** AKSC Board of Directors  
**Location:** Seattle, WA  
**Due Date:** Submit cover letter and resume by July 20, 2016. Position is open until filled.

**Summary of Position:** The Cooperative Manager is responsible for overall administration of the Cooperative. Responsibilities include, but are not limited to, ensuring compliance with Amendment 80 regulations; overseeing harvest of cooperative quota; ensuring members have access to critical information; cooperative communications and outreach; overseeing compliance with sustainability certification requirements, and other duties as assigned.

**Responsibilities and Duties:**

- Manage daily operations of and coordinate AKSC activities.

- Oversee cooperative quota accounts and members’ harvest of cooperative allocations and sideboards.

- Work with members to schedule, organize, and facilitate meetings concerning cooperative and fishery management issues.

- Work with members to develop AKSC policy positions on issues affecting the cooperative and its members.

- Work directly with NMFS and AKSC vessels to open and manage non-allocated species fisheries.

- Work with AKSC data manager and Sea State to provide regular vessel reporting mechanisms and data accuracy review procedures.

- Work with AKSC data manager and members to facilitated rollovers, exchanges, and transfers of quota and pursue other opportunities for maximizing quota harvest.

- Coordinate with other sectors on fishery management issues that affect AKSC companies.

- Address AKSC business operations needs.

**Ensure compliance with regulatory programs affecting AKSC.**

- Remain informed on and communicate current regulatory deadlines, seasonal fishing dates, closures/openings.

- Submit annual cooperative quota applications and cooperative reports as required under Amendment 80.

- Work with AKSC data manager to track quota levels in BSAI, and Amendment 80 sideboard levels in GOA.
Complete assignments that address unique data or management issues.

- Work with AKSC science project manager to develop, apply for, and analyze data from Exempted Fishing Permits (EFP) and other science projects undertaken by AKSC.
- Day to day management of AKSC science and research projects including coordination with member companies/vessel captains/crews, interactions with NMFS Alaska Region, Science Center, and non-agency scientists, and oversight of field project coordinators and field biologists.
- Represent AKSC before State and Federal agencies, the North Pacific Fishery Management Council (Council), North Pacific Plan Teams, International Pacific Halibut Commission, industry associations and conferences, and other entities as necessary. Travel is required.
- Facilitate internal development of programs or policies that address management issues or constraints to fishing activities.

Other projects as assigned by Board of Directors or members.

- Develop materials and policy positions to promote AKSC.
- Participate in outreach forums and venues as directed by the Board.

Preferred Skills and Abilities:

- A through working knowledge of members’ operations, vessels, the trawl industry and its history, and the current issues in and affecting the Amendment 80 fisheries.
- Demonstrated leadership to establish positive working relationships with members, Federal and State agency staff, and other fishing groups.
- Understanding of non-profit organizations and ability to work with a diverse Board of Directors.
- Effective communication skills, both written and oral, including the ability to effectively communicate on complex fishery regulatory and policy issues.
- Effective computer skills, including strong data skills and knowledge of Excel.

Preferred Education and Experience:

- Experience working in marine resources, fisheries or government.
- Degree in fishery science or management, marine biology, natural resource economics or management, or closely related discipline.
- Previous non-profit and executive experience preferred.
**Other Core Competencies:**

- Be trustworthy, self-motivating, diplomatic and a critical thinker with sound decision-making skills.
- Maintain confidences of the organization and its members.
- Manage time effectively.
- Address and help to respectfully resolve issues and conflict.
- Build consensus by developing and motivating individuals to accomplish common goals.

The Coop Manager receives a comprehensive and competitive benefits package. Salary is commensurate with experience.

Interested applicants should send a cover letter and resume to one of the following:

**Email:** gcowan@seanet.com

**Fax:** (206) 213-5272

**Mail:** Alaska Seafood Cooperative  
4241 21st Ave W, Suite 302  
Seattle, WA 98199  
Attn: Greer Cowan