Join our team on the Shasta-Trinity National Forest!
Recreation Special Use Administrator
GS-0401-9/11

The Shasta-Trinity National Forest is seeking a dynamic, innovative self-starter to join our team for a Recreation Special Uses Administrator position. The duty location is Weaverville, CA.

If interested in being considered for this, please send your outreach response form and detailed resume to Lesley Yen at lyen@fs.fed.us by February 8, 2016.

Duties:
Working within a team atmosphere, the incumbent’s primary area of responsibility is administration of recreation special use authorizations.

The individual selected for this position will be responsible for the following:

- Independently provides expertise and advice on various types of recreation-related programs and projects that involve conflicting interests or diverse situations, such as special uses, recreation, national recreation area, development of new sites, expansion or other modification of existing developed sites, etc.
- Reviews proposals for new recreation facilities and recommends actions.
- Plans and coordinates one or more special projects or programs. Serves as the primary contact on all aspects of the natural resource project or program. Assigns, schedules, and monitors required work to ensure methods and standards used are met. Ensures plans are carried out, appropriate processes and practices are used, regulations are adhered to, and objectives are met. Identifies problems and recommends solutions.
- Conducts and/or participates in public meetings, and meets with individuals as needed, to ensure all elements of the public are consulted. Keeps public informed if necessary. Establishes and maintains good working relationships with any and all Federal, State, Tribal and local agencies involved. Prepares written communications for the line officer to approve and sign.
- Coordinates all aspects of internal and external review of National Environmental Policy Act (NEPA) documents for project(s). Advises line officers of compliance with all applicable environmental laws in actions to be authorized. Facilitates the NEPA process, keeps it flowing on schedule, and directs interdisciplinary team in supporting the decision-making process. Documents and completes records of decision for internal review and eventual signature by the Forest Supervisor.
- Ensures the integrated use of natural and social sciences, environmental design arts, budget requirements, transportation, housing, safety needs, other agency and citizen participation, and
involvement by other program managers in all Unit planning efforts. Instigates administrative procedures to accomplish work.

Forest:
The Shasta-Trinity National Forest, located in north central California, is the largest national forest in California and provides some of the highest quality fish and wildlife habitat in the Pacific Northwest. It is comprised of 2.1 million acres ranging in elevation from 1,000 feet to 14,162 feet at the summit of Mt. Shasta. This forest encompasses five wilderness areas, hundreds of mountain lakes and more than 6,000 miles of streams and rivers. In addition, there are wild and scenic rivers, national trails and scenic byways and a National Recreation Area. For further information on the forest, please see www.fs.usda.gov/stnf

Community:
Weaverville: This position is on the Shasta Lake Management Unit with a duty location of the Trinity River Management Unit. The TRMU lies within parts of Shasta and Trinity Counties. This unit is critical to tourism, recreation, and the economy of Trinity County. This is a land of breathtaking beauty and a place where everyone can enjoy the great outdoors. For more information on the unit, please visit: http://www.fs.usda.gov/detail/stnf/about-forest/?cid=fsm9_008648

The historic town of Weaverville, the county seat, is nestled at the base of the magnificent Trinity Alps Wilderness. It is about 40 miles west of Redding, California, 80 miles south of the California/Oregon border and two hours from the Pacific Coast. It is a full service community of approximately 3,500 people and features a hospital, high school, charter and private schools, satellite, junior college campus, restaurants, Movie Theater, grocery and churches. Public transportation is available with a county bus service. The closest commercial airport is in Redding. There is a weekly newspaper in Weaverville and a daily newspaper in Redding.

There are four distinct seasons. Summers are dry with temperatures between 80 and 100 degrees F. Most precipitation falls between mid-October and May, some in the form of snow. Average precipitation is 36 inches for the Weaverville area. The average temperature in January is 32 degrees and 95 degrees in August.

For additional information on the community, please visit: http://www.weavervilleinfo.com

District
Shasta Lake Ranger Station along Interstate 5 about 10 miles north of Redding in northern California. The Ranger Station manages the Shasta and Trinity Lake units of the Whiskeytown-Shasta-Trinity National Recreation Area (NRA), and was established by Congress in 1965. Shasta Lake, with approximately 30,000 surface acres is the largest human-made reservoir in California. Trinity Lake, with approximately 17,000 surface acres, is also a large reservoir. Both are popular recreation destinations. Many opportunities await the recreation enthusiast such as fishing, sailing, water-skiing, swimming, camping, hiking, mountain biking, and much more.

Redding is a full service community of over 90,000 people. Redding is located along Interstate 5 and has a fine variety of medical facilities, schools including Shasta College, restaurants, retail stores and museums. Cultural and outdoor recreational activities include music, art, fishing, rafting, skiing, hiking, sailing, swimming and much more. The climate in the Redding area is generally moderate though summer temperatures can be very hot. For more information about the community, please see: http://www.ci.redding.ca.us/
http://www.reddinganesthesia.com/redding/
http://www.redding.com/
http://www.fs.usda.gov/detail/stnf/about-forest/?cid=fsm9_008651

For any technical questions regarding the above position, please contact: Lesley Yen, District Ranger at 530-242-5500 or by email at lyen@fs.fed.us.
For additional information, contact Fran Lindquist, Civil Rights Officer at (530)-226-2367.
SHASTA-TRINITY NATIONAL FOREST
Outreach Response Form
Recreation Special Use Administrator
Social Scientist/Natural Resource Specialist/Landscape Architect
GS-0401-9/11
Weaverville, California

Please submit outreach response by February 8, 2016 to
Lesley Yen, District Ranger at lyen@fs.fed.us or phone 530-242-5500

NAME: __________________________

EMAIL ADDRESS: __________________________

MAILING ADDRESS: __________________________

TELEPHONE NUMBER: __________________________

CURRENT EMPLOYER: __________________________

CURRENT REGION/FOREST/DISTRICT: __________________________

TYPE OF APPOINTMENT: __________________________

(IF USFS) SERIES AND GRADE: __________________________

CURRENT POSITION TITLE: __________________________

HOW DID YOU HEAR ABOUT THIS OPPORTUNITY? __________________________

IF NOT A CURRENT PERMANENT (CAREER OR CAREER-CONDITIONAL) EMPLOYEE, ARE YOU ELIGIBLE TO BE
REHIRED UNDER ANY OF THE FOLLOWING SPECIAL AUTHORITIES?

☐ PERSONS WITH DISABILITIES
☐ VETERANS RECRUITMENT ACT
☐ DISABLED VETERANS WITH 30% COMPENSABLE DISABILITY
☐ VETERANS EMPLOYMENT OPPORTUNITIES ACT OF 1998
☐ FORMER PEACE CORPS VOLUNTEER
☐ PATHWAYS STUDENTS PROGRAM
☐ OTHER: __________________________

THANK YOU FOR YOUR INTEREST IN OUR VACANCY!
USDA FOREST SERVICE IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.