JOB CODE:
TITLE: Nature/Geocaching/Science Camp Director
LOCATION: Montlake Community Center (Seattle)
DURATION: Temporary - 25hrs to 40hrs per week
PAY RANGE: $17 - $20
LAST UPDATED: 5/22/16

DESCRIPTION:

The Nature/Geocaching/Science Camp Director will lead a group of youth between the ages of 5-12 in a summer day camp environment that is designed with exciting nature/geocaching/science lessons utilizing surrounding bodies of water, trails, and geocaches. Camps have a max of 15 kids and go 9:00am-12:30pm and 1:30pm-5:00pm. The morning session will be either Nature or Geocaching with the afternoon switching to Science.

Basic duties:

- Ability to use GPS and compasses.
- Knowledge of map reading and outdoor safety.
- Plan and teach age appropriate science experiential lessons.

- Work with staff to ensure the care and safety of participants at all times.
- Design and implement a program budget.
- Design a weekly calendar of activities.
- Maintain positive relationships with families, staff, and the general public.
- Complete required administrative reports, such as attendance and activity logs, accident/incident reports, hot sheets, and evaluations.

Requirements:

- Must be at least 20 years of age.
- A.A or A.S. in Environmental Science or related field.
- At least two years experience planning and supervising recreation programs and/or educational activities for children.
- Well versed in Microsoft Office.
- Current First Aid/CPR certification, valid WA state driver’s license.
- Must pass a WSP criminal background check.

Position is temporary, 25hrs – 40hrs per week from June 27th - Sept 2nd, plus two training days in mid-June. Hours are dependent on sufficient program participants and program schedule. Successful candidate must be available for trainings and workshops prior to start date.

Send resumes to: kevin.brunstad@seattle.gov