Job Title: Environmental Inspector  
Closing Date: 07/07/2016

**DEADLINE:** Attach any required documents, i.e., Transcripts, Certificates, diploma and Motor Vehicle Record, to your online application by midnight on the closing date. Late Applications or documents will not be considered.

Job Number: 16-334  
Job Type: Regular Full-Time  
Department: Department of Environmental Quality  
City: Sacaton, AZ  
Location: 45 S. Church Street  
Area of Interest: Environmental Quality  
Salary Type: Depending on Experience  
Salary/ Hourly Rate: $54,767 Salary  
Tribal Driving Permit Required: Yes

**DISTINGUISHING FEATURES OF THE CLASS:**  
The Environmental Inspector conducts routine and for cause environmental inspections, writes reports, makes recommendations on enforcement actions, coordinates a wide range of environmental quality projects in the field and in an office setting. This position is distinguished from the Senior Environmental Inspector by the performance of the more routine tasks and duties; also works under general supervision. The employee applies knowledge to diversified subject matter, requiring some judgment in applying established procedures and guidelines associated with inspections, compliance and enforcement of federal and Community environmental laws and ordinances.

**ESSENTIAL FUNCTIONS:**  
- Schedules, conducts, and reports on routine environmental inspections and investigations.  
- Assists the Senior Environmental Inspector with complex inspections and investigations of a non-routine nature.  
- Interviews residents and the regulated community to gather evidence, responds to consumer complaints.  
- Determines independently what evidence is needed to confirm suspected violations observed and collects samples; physical and documentary, to support findings.  
- Maintains case files and compliance & enforcement databases.  
- Prepares enforcement actions; opportunity to correct, notice of violation, administrative compliance orders, and other case materials for enforcement of environmental ordinance(s) provisions.  
- Testifies in administrative hearings, criminal and civil proceedings.  
- Conducts follow-up inspections to determine compliance.  
- Attends training and continuing education to maintain professional certifications both locally and nationally.  
- Performs other related duties as assigned.

**REQUIRED KNOWLEDGE, SKILL AND ABILITY:**  
- Must have excellent organizational and analytical skills.  
- Working knowledge of pesticides, waste management, water quality, and air quality.  
- Working knowledge of Federal, State, and local laws and regulations pertaining to environmental quality.  
- Skill in identifying violations and critical thinking.  
- Ability to make decisions and exercise sound judgment while conducting field inspections.  
- Ability to use computer programs and software for word processing, data entry, GIS, and presentation.
• Ability to follow directions, verbally and written
• Ability to apply learned skills to new work situations
• Ability to read, write and interpret technical and narrative reports
• Ability to communicate effectively verbally and in writing.
• Ability to effectively plan and work independently of others.
• Ability to establish and maintain effective working relationships with other employees, Community Officials, the regulated community and the general public.
• Ability to analyze situations accurately and adopt an effective course of action.
• Ability to perform all physical requirements of the position; agree to maintain a Drug-free workplace.

REQUIRED EXPERIENCE AND TRAINING:
Bachelor’s degree from an accredited college or university in Environmental Science, Environmental Law, Biology, Chemistry or closely related field and one (1) year experience working in an environmental protection and/or regulation program.

Associate's degree from an accredited college or university in Environmental Science, Environmental Law, Biology, Chemistry or closely related field and four (4) years experience working in an environmental protection and/or regulation program; including one (1) year of technical environmental experience (Air, Pesticides, Water and/or Waste).

High school diploma or GED and six (6) years of progressively responsible experience working in an environmental protection and/or regulation program; including two (2) years of technical environmental experience (Air, Pesticides, Water and/or Waste).

ADDITIONAL REQUIREMENTS:
Required to have forty (40) hours of OSHA Hazardous Materials Health and Safety within 180 days of hire.

Required to qualify for a Tribal Driving permit. Valid state driver’s license with a current proof of driving record for the past 39 months will be required to qualify for a tribal driving permit. Proof of driving record must be submitted with application and must not be more than 60 days old from the date of submission of the application.

Non-Supervisory, Salary Position
Reports to Director or designee

BENEFITS INFORMATION:
• Medical – EPO or PPO Self-Funded Plan utilizing Blue Cross Blue Shield of Arizona Network
• Prescription Program
• Dental – Plan is provided through CIGNA with no deductible for preventive services or $50 (individual)/$150 (family) deductible for basic and major services
• Vision – plan benefits are provided through SightCare of Arizona and carry a $10 co-pay for exams, zero co-pay
• Life and AD&D – We offer voluntary or supplemental life insurance for Employee & Dependents through METLIFE Group Insurance. GRIC pays the full cost for your Basic Life and AD&D.

Other Voluntary Benefits –
• Aflac offers various supplemental benefit plans
• Flexible Spending Account (FSA)
• Short Term Disability
• Long Term Disability
• Employee Assistance Program
• 12 Paid Holidays
• Vacation Leave
• Sick Leave
Preference in filling vacancies is given to qualified Indian candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 and 473). The Gila River Indian Community is also committed to achieving the full and equal opportunity without discrimination because of Race, Religion, Color, Sex, National Origin, Politics, Marital Status, Physical Handicap, Age or Sexual Orientation. In other than the above, the Gila River Indian Community is an Equal Opportunity Employer.

If you are claiming Preference in one or more of the following categories please attach a copy of the required documentation to the completed Employment Application.

Preference for Community Members (with proof of enrollment)
Preference for Native Americans (must meet membership requirement of a federally recognized Tribe.)
Preference point for Spouse of Community Member (with proof of spouse enrollment)
Preference point for Veteran (must meet statutory requirements)

HUMAN RESOURCES WILL NOT MAKE COPIES OF APPLICATIONS OR DOCUMENTS BEING SUBMITTED.
Visit our GRIC website and apply online: www.gilariver.org