Background on the University of Washington Investment Management Company

The University of Washington Investment Management Company (UWINCO) manages approximately $4 billion of endowment, operating, and life income funds on behalf of the University of Washington. The largest component of these funds, the Consolidated Endowment Fund (CEF), is invested in a diversified mix of traditional and alternative investments.

To learn more about UWINCO and how it manages the CEF, please read our annual report found at https://f2.washington.edu/treasury/cef.annual.report/sites/default/files/CEF-report-2015.pdf.

Position Overview

The Student Research Assistant will function as an ESG Research Analyst and conduct research on environmental, social, and corporate governance (ESG) related issues for UWINCO. This is a unique opportunity for an intellectually curious and quantitatively minded individual interested in the intersection of social responsibility and investments.

Research topics may include, among others: updating the team on alternative energy market innovations; reporting on regulatory changes; managing an ESG research index (including filing and tagging research documents); sourcing ESG investment opportunities. The Student Research Assistant will be asked to periodically report research results and analysis to the investment team and members of the UW community.

This position requires a minimum commitment of 8 hours/week and a maximum of 19.5 hours/week. Preference will be given to candidates able to commit to at least two academic quarters. The position will be paid at an hourly rate based on experience, with no academic credit.

Required Qualifications

- Current undergraduate or graduate student at the University of Washington with eligibility for student employment
- Outstanding academic record including quantitative coursework
- Strong analytical skills including the ability to work with, synthesize, and summarize complex data
- Experience performing data analysis and creating spreadsheets
- Critical thinker with demonstrated research capabilities
- Attention to detail and commitment to excellence
- Ability to work both independently and in teams
- Ability to manage multiple priorities and maintain flexibility in a dynamic environment
- Excellent communication and presentation skills
- Oral and written fluency in English

Preferred Qualifications:

- Understanding of general finance, accounting and economic concepts
- Demonstrated interest in environmental, social, and corporate governance issues
- 1-3 years of related work experience, including relevant internships
- Proficiency with Excel and the Microsoft Office suite; familiarity with research databases, statistical software and financial data (e.g. Bloomberg, Datastream, R, Tableau)

Please send a resume and cover letter to: InvJobs@uw.edu. Interviews, final candidate selection, and start date are targeted for late-March 2016.