



SEATTLE AQUARIUM

JOB POSTING

Youth Engagement Mentor I (Temporary)

Posted:	Internal and external
Reports to:	Youth engagement coordinator
Status:	Non-exempt/hourly—this is a temporary position
Hours of work:	Variable. Six to 25 hours per week through the school year. Shifts are primarily on weekends with occasionally weekday and evening shifts. Possibility of more hours in the summer, depending upon availability and program need.
Dated needed:	ASAP
Posting expires:	Monday, February 29, 2016

About the Seattle Aquarium: The Seattle Aquarium is owned by the City of Seattle and under nonprofit management. The Aquarium currently serves over 825,000 visitors and 40,000 schoolchildren and their teachers annually. Guided by its mission of *Inspiring Conservation of Our Marine Environment*, the Seattle Aquarium has a realistic plan for phased growth based on record-setting attendance, membership and fundraising growth, an energized board of directors and professional management. The current annual budget is \$14 million.

Position overview: This position will work within the youth engagement team to support the efforts of 130–160 high-school-age youth serving in the Youth Ocean Advocates volunteer program. The youth engagement mentor will educate youth on marine science topics and interpretation, support and mentor youth in their volunteer roles, and ensure excellent experiences for both youth volunteers and Aquarium visitors. This position will focus on regularly implementing opportunities for youth to participate in field conservation, continuing education and use social media for conservation purposes.

Primary job functions:

- Serve as a positive and motivating role model for youth volunteers as they serve in volunteer roles supporting the Aquarium’s mission and support the development of youth as they pursue their interest in marine sciences and conservation.
- Supervise youth volunteers as they complete their volunteer assignments. Mentor and coach youth to improve the quality of their work, interpretation and customer service.
- Plan, implement and supervise field experiences for high school volunteers, including beach cleanups, restoration work, citizen science, field trips, etc.
- Plan, implement and supervise youth in the creation of content for the *Puget Sound: We Love You* social media platforms.
- Participate in the recruitment process for potential Youth Ocean Advocate volunteers.
- Participate in selection and onboarding processes for Youth Ocean Advocate volunteers.

- Ensure the continuing education of youth volunteers by developing and implementing both short (30 minutes) and long (full day) trainings on a variety of topics, including Aquarium species, ocean science, interpretation and conservation. Integrate Aquarium's mission outcomes in to lesson planning.
- Work closely with the youth engagement coordinator to improve existing programming.
- Communicate frequently with youth volunteers and other stakeholders via email, phone, social media, and in person.

Additional job functions:

- Support the operation of the Aquarium's volunteer engagement office, including data entry and support of the adult volunteer program.
- Chaperone students participating in off-site field trips. Participate in recognition events.
- Complete special projects and other duties as assigned.
- Interact positively with Aquarium visitors and provide excellent customer service to all stakeholders.

Requirements:

- Applicants with previous experience as a Seattle Aquarium youth volunteer will be given hiring preference.
- Previous experience mentoring youth utilizing positive youth development practices.
- Strong knowledge of marine science, conservation and STEM subjects.
- Experience participating in field conservation work, including planning and leading service learning/volunteer projects for youth preferred.
- Demonstrated comfort and familiarity with social media.
- Excellent oral and written communication skills.
- Demonstrated leadership abilities.
- Strong organizational skills.
- Ability to shift priorities in a rapidly changing work environment.
- Washington driver's license (or eligibility to obtain one upon arrival).
- U.S. citizenship or foreign citizen's U.S. work permit appropriate for the work.
- First aid and CPR certifications.
- Must pass a criminal background check.

Education: Minimum of two years of college course work in education, life sciences, or similar area of study or two years of experience working in informal education at a zoo or aquarium. Completion of a bachelor's degree in education, marine sciences or similar area of study is preferred.

Working conditions:

- Must be able to stand for long periods of time and lift 30 pounds.
- Requires duties to be carried out in offices, exhibits, classrooms, outdoor field excursions and off-site, and travel.
- Job requires occasionally working outdoors in all weather conditions and terrain.
- Flexible schedule and ability to work evenings (including overnights), holidays and weekends.

Salary: \$12.00 per hour. This is a temporary, part-time position with no benefits.

How to apply: Please send a résumé and one-page letter detailing interest and relevant experience to jobs@seattleaquarium.org.