




Dossier requirements for members of our affiliate faculty have been specifically prepared, and are described below. Candidates may also wish to review the [CoENV Promotion and Tenure Guidelines](#) for more context and considerations related to these elements of the Dossier. **Please prepare the packet in the order of the list. Submit one original, one copy (no staples or binding), and an electronic version (indexed PDF) to: CoENV AHR, ATTN: Summer Dela Cruz (coenvAHR@uw.edu, Box 355355).**

**CANDIDATE INFO**

Candidate Name	<input type="text"/>		
Primary Unit	<input type="text"/>		
Affiliate Unit	<input type="text"/>		
Highest Degree	<input type="text"/>	Year Received	<input type="text"/>
		Institution	<input type="text"/>
Rank of 1st UW Appt	<input type="text"/>	Year Appointed	<input type="text"/>
Current Faculty Rank	<input type="text"/>	Years in rank (incl. present year)	<input type="text"/>
Promotion Title	<input type="text"/>	Recommended term of appt (for research title)	<input type="text"/>

**DOCUMENTATION:** Please check items included in packet.

- This Checklist with items included, checked.**
- Chair/Director letter**
  - Complete tally of departmental vote
  - Basis for positive and negative votes
  - Chair's independent recommendation
  - Role the candidate plays in the department
- Chair's letter from Joint/Adjunct department (if applicable)**
- One (1) faculty sponsor letter of support (optional - see unit policy)**
- One (1) external letter of support (optional - see unit policy)**
- Curriculum Vitae**
- Candidate's personal statement (not to exceed 5-8 pages)**
- Appropriate documentation to support promotion (i.e. evidence of teaching effectiveness)**