College of the Environment Curriculum Committee  
Meeting Minutes for September 28, 2015  
1:00-2:30 PM, Ocean Sciences Building, Room 203

Present:

- Aquatic & Fishery Sciences – Kerry Naish
- Atmospheric Sciences – Becky Alexander
- Environmental & Forest Sciences – Kern Ewing
- Friday Harbor Laboratories – Megan Dethier
- Oceanography – Bob Morris
- Program on the Environment – Clare Ryan
- Graduate Student Representative – Emma Hodgson (Aquatic & Fishery Sciences)
- Undergraduate Student Representative – Mariko Kobayashi (Environmental Studies)
- CoEnv Dean’s Office (ex officio) – Michelle Hall

1. Clare Ryan welcomed the committee and offered an overview of committee responsibilities and structure.

2. Clare Ryan explained the role of the committee Chair and called for nominees or volunteers for the Chair position. Megan Dethier expressed interest, and the committee voted unanimously to elect her as the Chair for the 2015-16 academic year.

3. Kern Ewing presented a proposal for revised program requirements (1503 Form) for the Bachelor of Science in Environmental Science and Terrestrial Resource Management. The committee approved the proposal with the suggestion that the unit consider labeling the categories of courses listed within the Landscape Ecology and Conservation Option to note the focus of each category.

4. Clare Ryan presented a new course proposal from Program on the Environment, ENVIR 295: “Special Topics in Environmental Studies” and updated the committee on non-substantive course title changes for ENVIR 100, 200, 250, 280, 300, 490, 491, 492. The committee approved all changes, pending final revisions to the ENVIR 295 proposal to update the variable credit structure and add a statement on the Academic Integrity policy.

5. Committee members offered brief updates on curriculum initiatives or major proposals that may be coming from their unit this academic year:
   - Friday Harbor Labs (Megan Dethier) – FHL will be proposing to change the level (from grad to undergrad) and title of its summer Botany course
   - School of Oceanography (Bob Morris) – Oceanography is completing the redesign of its undergraduate curriculum; they plan to submit proposals to change the 400-level core
courses to 300-level courses and present the 1503 form to revise the requirements for the major.

- School of Environmental & Forest Sciences (Kern Ewing) – SEFS is in the process of reclaiming accreditation in forestry from the Society of American Foresters (SAF) for the undergraduate Environmental Science and Terrestrial Resource Management degree, and is undergoing SAF reaccreditation for the Master of Forest Resources (MFR) Forest Management professional degree. The Bioresource Science and Engineering (BSE) faculty are developing a new BSE-specific writing course for majors.

- Dean’s Office (Michelle Hall) – The UW has delayed the launch of the new online Curriculum Management system to Autumn 2016; the Marine Biology major proposal has not yet advanced to the campus-wide review process because the administrative structure and budget are still being finalized.

6. Next steps and action items:
   - Hall will coordinate with Ryan to revise the ENVIR 295 course proposal before submission to the UW Curriculum Committee.

7. Meeting adjourned at 2:10 PM.