1. Megan Dethier (Chair), Friday Harbor Laboratories, welcomed new and returning committee members, and Michelle Hall offered an overview of committee responsibilities, structure, and schedule. Hall also updated the committee that the new online UW Curriculum Management (CM) system will be fully launched by Winter Quarter 2016. Hall has invited CM staff to the October 24 meeting to provide a brief overview of the system and answer questions. Committee members asked for more information on how faculty within the units will access and view proposal forms.

2. Megan Dethier presented proposals for two new courses from Friday Harbor Laboratories:
   - FHL 578 “Special Topics in Policy and Communication” – The committee approved the course, pending final revisions to correct the course number on the proposal form, and consultation with the School of Marine & Environmental Affairs as an affected unit with potentially overlapping courses.
   - FHL 375 “Marine Mammals of the Salish Sea” – The School of Aquatic & Fishery Sciences requested that their curriculum committee review the course for potentially overlapping content with the existing FISH 475 “Marine Mammalogy” course, and that FHL resubmit the course proposal for review by the CoEnv committee after the SAFS review and any resulting revisions. Committee members also noted that the UW Curriculum Committee might question why a 300-level course has no prerequisites and suggested adding a list of appropriate introductory courses that could count as a prerequisites and/or consider proposing the course at the 200 level. The committee also suggested revising the learning objectives to more specifically match the required assignments.

3. Susan Hautala, School of Oceanography, presented a proposed course change (adding Natural World designation and changing quarter offered) for, OCEAN 320 “Coastal Oceanography,” and the committee approved the change.
4. Julia Parrish, Associate Dean for Academic Affairs, offered an overview of the “Meet, Greet, Teach” (MGT) series and asked the committee for feedback on the series and topic ideas for the future. Established about eight years ago in the Program on the Environment (and offered by the Dean’s Office since 2011), the series has been offered once or twice per quarter, featuring a fast-panel discussion of interdisciplinary teaching related to the environment. Committee members supported the idea of continuing the series as a college-wide forum for discussing teaching and suggested trying alternative times (preferably during the day, perhaps breakfast or lunch). The Committee also discussed the long-term goals of MGT and how the series might support community-building within the college and across campus, and suggested ideas for increasing college-wide buy-in, perhaps by asking different departments to host and various faculty to moderate the panels. Committee members suggested several topic ideas:

- How to teach carbon footprint reduction beyond online calculators and journals.
- How the increased use of technology to replace face-to-face meetings has affected our mentoring of students.
- Beyond clickers – new technologies to get students involved/engaged.
- Recent work by the Center for Teaching & Learning on “Evidence-Based Teaching” (learning community co-led by Mikelle Nuwer, Oceanography).
- The juxtaposition of the social context with natural sciences and how that informs/enriches environmental teaching.
- The integration of Western and Native science practice and histories (e.g. Alex Gagnon’s “Indigenous Science” course co-taught with Anthropology faculty).

5. Committee members offered unit updates:

- Program on the Environment (Rick Keil): The C ENV 110 “Food and the Environment” course will switch from C ENV to ENVIR. PoE will be re-submitting a 1503 to correct a version that was erroneously submitted to and approved by the UW Curriculum Committee.
- Oceanography (Susan Hautala): OCEAN is finalizing a 1503 proposal to add a new core course (currently taught as a special topics course) to the undergraduate curriculum.
- Marine and Environmental Affairs (Nives Dolsak): Faculty are struggling with managing co-listed courses in Canvas because the responsible unit is not listed first – can the college assist with changing this via UW IT?
- Aquatic & Fishery Sciences (Kerry Naish): SAFS faculty are looking forward to working with Oceanography faculty on the Marine Biology degree proposal.

6. Next steps and action items:

- Hall will request that UW Curriculum Management staff offer a brief overview and Q&A session at the October committee meeting.
- Dethier will coordinate with SAFS and SMEA to review the FHL proposed courses.
- Hall will follow-up with UW IT regarding the responsible unit issues in Canvas.

7. Meeting adjourned at 5:00 PM.