1. LuAnne Thompson, Director of the Program on Climate Change, presented a proposal to change the requirements for the undergraduate Minor in Climate Science (1503 form) to:
   - Add an option for the core “tools” requirement: CSE 160: Data Programming.
   - Remove STAT 311: Elements of Statistical Methods from the core “tools” requirement options.
   - Simplify the core elective requirement to simply read one course from each of ATM S, OCEAN and ESS from the list of upper division options.
   - Allow students to take additional courses (to bring the total credits to 25) from the ESS, OCEAN and ATM S lists, or from the updated list of application electives.

   The committee tentatively approved the proposal, pending final online votes from absent committee members to ensure a quorum.

2. Drew Gorman-Lewis presented the following proposed new courses and course changes from Earth & Space Sciences:
   - ESS 290 “Special Topics” – creating a new lower division special topics number, ESS 290, which can be used for evaluating foreign study credit.
   - ESS 457 “Environmental Geochemistry” – changing course description and adding joint-list with ESS 567.
   - ESS 567 “Environmental Geochemistry” – new course proposal to create graduate joint-list with existing ESS 497.
   - ESS 482 / ESS 582 “Environmental Geochemistry Laboratory” – new course proposals.

   The committee tentatively approved the ESS proposals pending:
   - Final online votes from absent committee members to ensure a quorum.
   - Final review by affected units.
   - Final edits – list the prerequisites in the catalog description for ESS 457/567 and ESS 482/582 and correct the ESS 482/582 course title on the syllabi to match the title proposed in the course application.
3. Michelle Hall presented the content submitted by units for the new MyPlan Academic Explorer online planning tool for students. The committee approved the proposed content pending final edits and final faculty review for units who have not yet completed the online review process. The committee suggested that the MyPlan developers clarify the difference between the “Program Overview” and the “Credential Overview” and explain whether students would see those items together or independently. The committee also suggested that the MyPlan developers create a much clearer email alert for when changes are ready for review, as the current “Kuali Student” email looks like spam. The committee suggested that faculty reviewers should have editorial powers to revise content submitted by staff within the Curriculum Management System.

4. Next steps and action items:
   - Hall will request email input from absent committee members to ensure a quorum.
   - After final edits, Hall and Dethier will approve and submit all content for final FCAS review by the end of May.
   - Hall will offer feedback and suggestions on the Curriculum Management system and workflow to the MyPlan developers.

5. Meeting adjourned at 1:00 PM.