Health and Safety Committee 10 Meeting

September 21st, 2015

Present: Achim Nicklis (AN), David Warren (DW), David Zuckerman (DZ), Eileen Herman (EH), Jackie Chapman (JC), Jon Wittouck (JW), Kathy Newell (KN), Pema Kitaeff (PK), Suzanne Zitzer (SZ)

Called to order by DZ. AN taking notes.

- Meeting minutes from August 17th 2015 amended and then approved
- August OARS reports
  - 08-049 closed
  - 08-052 closed
  - 08-057 remains open; DZ will research policy regarding head injuries
  - 08-063 closed
- Follow-ups to older OARS reports
  - 07-041 Pack Forest policy requires sturdy shoes such as hiking boots for field work; closed
  - 07-069 Operators of chainsaws are trained and follow the specifications of the equipment; closed
  - 06-098 Fiddlehead teachers don’t stock any medication; parents can hand them medication for their child with instructions; in case of an incident and/or administration of such medicine the parent will be informed and the case documented; closed

General discussion:

- Compliance Tracking (SZ): The Dean’s office not only wants to have the EEOPs up-to-date but also wants to track evacuation drills, and make sure that MyChem’s database is updated with the inventories of hazardous materials.
- EEOPs (SZ): Stephanie will provide feedback by EOB 9/25 to all the EEOP drafts she received. If you used the template to write the EEOP, remove the instructions and the section which don’t apply. Certification dates for
first-aid are important information for the EEOP. JW suggests to have a later deadline so he can provide information about the new grad students, which haven’t arrived yet.

- Evacuation maps (SZ): the Dean’s office will pay for current maps.
- DW raises issues related to reporting hazardous materials in the EEOPs and in MyChem. SZ will follow up on this.
- Elections (SZ): Submit names of representatives to SH and SZ by 11/16/15.
- Storm damage (DZ): Recent storms caused damage to trees on campus and in the arboretum. Lightning caused trees to explode, heavy winds broke limbs and branches; no injuries were reported. Estimates for cleanup and loss in collections of the Arboretum are at about $40,000. SZ asks to submit examples of damage to Scott Preston at the emergency management unit to create a complete picture of the storm on 8/29/15.
- U-wide meeting (DZ): Mark Murray, EH&S Building and Fire Safety, gave a presentation on aging fire alarm systems on campus. Leslie, U-wide chair, sent presentation out to committee chairs and asked committees to review their dept buildings and respond back to Mark or Leslie. Below is a list of CoEnv (HSC 10) buildings with aging or no fire alarm systems, with comments, that show on Mark’s maps:

**Aging fire alarm system:**
Ocean Research Building #2 (on PowerPoint list of recommendations)
Douglas Research Conservatory

**No fire alarm system:**
3716 Brooklyn Ave NE
3710 Brooklyn Ave NE
Ocean Tech SVC Machine Shop (1429 NE Boat St)
Lee H. Bennet Building (1425 NE Boat St)
Oceanography Building – DOES HAVE ALARM SYSTEM!
Oceanography Dock Building – STORAGE ONLY, DOES NOT NEED ALARM SYSTEM.
Oceanography Storage Shed - STORAGE ONLY, DOES NOT NEED ALARM SYSTEM.
Plant Laboratory - STORAGE ONLY, DOES NOT NEED ALARM SYSTEM.
Plant Laboratory Annex - STORAGE ONLY, DOES NOT NEED ALARM SYSTEM. 
Urban Horticulture Field House(s) – there are 2 sheds. STORAGE ONLY, 
DOES NOT NEED ALARM SYSTEM.

• Flu season is here; there will be numerous flu clinics across all campuses of 
the UW.

Next meeting will take place on October 19th, 2015.

Meeting adjourned
Addendum:

http://coenv.washington.edu/intranet/governance/health-and-safety-committee
http://www.ehs.washington.edu/ohssafcom

Members:

Achim Nicklis  JISAO  Elected  354925  achim.h.nicklis@noaa.gov
April Huff  ESS  Elected  351310  alhuff
David Warren  ATMS  Elected  351640  warren@atmos
David Zuckerman  SEFS  Appointed  358010  dzman
Deborah Malarek  JISAO  Ad Hoc  355672  dmalarek
Doug Russell  OCEAN  Appointed  357940  dgruss
Eileen Herman  WA Sea Grant  Elected  355060  Emherman
Jackie Chapman  SMEA  Appointed  355685  jchap
Jon Wittouck  SAFS  Elected  355020  wittouck
Kathy Newell  OCEAN  Elected  357940  newell@ocean
Pema Kitaeff  FHL  Elected  351812  pema
Roy Farrow  SEFS  Elected  358010  farrow
Suzanne Zitzer  Dean’s Office  Ex-Officio  355355  sezitzer

Achim Nicklis (AN), April Huff (AH), Ashley Langley (AL), David Warren (DW), David Zuckerman (DZ), Deborah Malarek (DM), Doug Russell (DR), Eileen Herman (EH), Jackie Chapman (JC), Jon Wittouck (JW), Kathy Newell (KN), Roy Farrow (RF), Pema Kitaeff (PK), Stephanie Harrington (SH), Suzanne Zitzer (SZ)

Associate dean: Stephanie Harrington (SH)

EHS representatives: Emma Alder (EA), Sherry Baron (SB)

Route all Health & Safety Committee correspondence to Suzanne Zitzer