College of the Environment Curriculum Committee  
Meeting Agenda for September 28, 2015  
1:00-2:30 PM, Ocean Sciences Building, Room 203 (Dean’s Office suite conference room)

1. Welcome and Introductions (Clare Ryan)

2. Committee responsibilities, structure, schedule, and review of committee By-Laws (Clare Ryan & Michelle Hall)

3. Electing new Chair of the committee (All)

4. Proposal for revised program requirements (1503 Form) for the Bachelor of Science in Environmental Science and Terrestrial Resource Management (Kern Ewing)

5. Proposed new course from Program on the Environment, ENVIR 295: “Special Topics in Environmental Studies” and update on course title changes for ENVIR 100, 200, 250, 280, 300, 490, 491, 492 (Clare Ryan)

6. Proposed new course from Earth & Space Sciences, ESS 425/525 “Tectonic Geomorphology” (Drew Gorman-Lewis)

7. Unit and College updates (All)

8. Adjourn (All)

Committee Membership 2015-2016

- Aquatic & Fishery Sciences – Kerry Naish
- Atmospheric Sciences – Becky Alexander
- Earth & Space Sciences – Drew Gorman-Lewis
- Environmental and Forest Sciences – Kern Ewing
- Friday Harbor Laboratories – Megan Dethier
- Marine & Environmental Affairs – Nives Dolšak
- Oceanography – Bob Morris (Autumn) / Susan Hautala (Spring)
- Program on the Environment – Clare Ryan
- Graduate Student Representative – Emma Hodgson (Aquatic & Fishery Sciences)
- Undergraduate Student Representative – Mariko Kobayashi (Environmental Studies & Oceanography)
- Associate Dean for Academic Affairs (ex officio) – Julia Parrish
- Student Services (ex officio: committee staff) – Michelle Hall
CoEnv Curriculum Committee Autumn 2015 meeting schedule

Sept 28, 1-2:30, Proposal deadline = Sept 18
Oct 28, 2-3:30, Proposal deadline = Oct 16
Dec 1, 2-3:30, Proposal deadline = Nov 16

CoEnv Curriculum Committee Roles & Responsibilities

The College Curriculum Committee is responsible for curricular policy matters and the curriculum review process at the college level. It also helps to stimulate new educational ideas and developments in the college. The Committee is responsible for reviewing the following:

- **New undergraduate and graduate courses**
- **Changes to undergraduate and graduate courses**
- **Changes to undergraduate admission and program requirements**
- **New undergraduate majors, minors, and degree programs**
- **Changes to graduate degree programs***
- **New graduate programs***
- **Proposing C ENV courses**

Structure:

- 1 faculty member from each degree-granting unit of the College (voting members, 3-year staggered terms)
- 1 undergraduate and 1 graduate student member (voting members, 1-year terms with option to extend)
- The College’s Associate Dean for Academic Affairs (non-voting, ex officio)
- The College’s Director of Student and Academic Services (non-voting, ex officio)

A quorum = a majority of voting members.

Faculty members are responsible for presenting proposals submitted from their units.

3 key forms commonly reviewed at meetings:

- **New Course Application**
- **Course Change Application**
- **1503 Form (Creating & Changing Undergraduate Academic Programs)**

For complete committee description, schedule and deadlines, see: [http://environment.uw.edu/intranet/governance/curriculum-committee/](http://environment.uw.edu/intranet/governance/curriculum-committee/)

For complete Bylaws, see: [http://environment.uw.edu/intranet/governance/curriculum-committee/by-laws/](http://environment.uw.edu/intranet/governance/curriculum-committee/by-laws/)

For proposals and meeting materials, see the committee’s catalyst workspace at: [https://catalyst.uw.edu/workspace/hallm/17477](https://catalyst.uw.edu/workspace/hallm/17477)