**Health and Safety Committee 10 Meeting**

February 24th, 2014

Present: David Zuckerman (DZ), April Huff (AH), Eileen Herman (EH), Deborah Malarek (DM), Achim Nicklis (AN), Roy Farrow (RF), David Warren (DW), Craig Staude (CS), Kathleen Newell (KN), EHS representative Emma Alder (EA)

Called to order by DZ. AN taking minutes.

* Meeting minutes from 1/27/2014 approved with change to
* 2013-12-012 – DW rather than DZ will follow up with them to make sure the issue is addressed.
* Elected members who will represent Committee 10 at UW wide meetings: In rotation KN and RF
* Dec OARS reports
  + 2013-12-009: closed
  + 2013-12-012: remains open. Repairs were made to different walkway. DW expresses frustration in communication with facilities. EA will help and try to find the right person to talk to.
  + 2013-12-034: closed
* Jan OARS reports
  + 2014-01-022: closed
  + 2014-01-060: closed
  + 2014-01-102: closed
  + 2014-01-103: closed
* CS request that reports are brought to the committee’s attention if they relate to facilities or infrastructure, even when the report is filed with a different committee (depending on the employment of the party involved). EA will gladly share relevant information.
* News from the U-Wide Meeting: Committee 5 merges with committee 1, thus we have now 10 organizational committees.
* Labor and Industry inspection at Pack Forest reprimands missing guard on machinery. Fine is appealed by Pack Forest.
* 2013-11-026: closed
* 2013-10-070: closed
* Topics and focus for new turn
  + Work with ergonomist on presentation and tour of ergo-lab
  + Update EEOP (emergency evacuation and operations plan) for all units
  + Update Health and Safety Plans
    - EA promises new template for HS plans by late April
  + Alternative meeting sites at different locations within the college (Friday Harbor, Arboretum, etc.)
* DW reports that building escape routes will be available from facility services
* EA communicates EHS office thoughts for our committee:
  + Benefits of having a charter (a template from group 12 is available)
  + She will make a template available for new representatives to introduce themselves to the units they represent
  + Effort of EHS to have a list of ‘safety persons’, i.e. people who are hands-on involved with safety issues

Meeting adjourned.

http://coenv.washington.edu/intranet/governance/health-and-safety-committee

http://www.ehs.washington.edu/ohssafcom