**Health and Safety Committee 10 Meeting**

January 27th, 2014

Present: David Zuckerman (DZ), Doug Russell (DR), April Huff (AH), Jon Wittouck (JW)

Not present: David Warren (DW), Craig Staude (CS), Kathleen Newell (KN), Laura Dennis (LD), Achim Nicklis (AN), Roy Farrow (RF), Ashley Langley (AL), Eileen Herman (EH)

Called to order by DZ. DR taking minutes.

* DZ welcomed the new members to HSC-10 and explained the basics of how we operate.
* AH & JW will be attending the new member HSC training in the coming weeks.
* DZ discussed the Chairman and Vice-Chairman roles. Given the low attendance at this meeting it was decided that DZ would email HSC-10 membership to seek those interested in serving in the Chairman and Vice-Chairman positions. If no other volunteers for the Chair position, DZ indicated his willingness to continue in that role. DZ recommended the Vice-Chair position be filled by an elected member of the committee should he continue in the role as Chairman to provide a balance between appointed and elected officials.
* DZ confirmed that meetings will be held at 1-2 pm in Bloedel 292 the third Monday of each month. In months where there is a holiday on the 3rd Monday, the meeting will move back to the fourth Monday of the month.
* December minutes approved.
* Outstanding OARs: DZ still has to follow up on open OARS 2013-11-026 & 2013-10-070.
* December OAR reports
  + 2013-12-009 – EH&S hiring an ergonomist (See Dec 2013 HSC-10 minutes). DZ will check to see where EH&S is on the hiring process. Once that status is known, AH will follow up with the Supervisor.
  + 2013-12-012 – Facilities is looking into the icing issue. DZ will follow up with them to make sure the issue is addressed.
  + 2013-12-034 – AH to check to see if they are taking care of the sanding as reported.
* DZ asked the committee members to do some research and consult with faculty & staff in their units before the February meeting so they come prepared with recommendations for areas that the HSC-10 can focus on during the 2014-2016 term.

Meeting adjourned.