

## Health and Safety Committee 10 Meeting

August 17th, 2015

Present: Achim Nicklis (AN), David Warren (DW), David Zuckerman (DZ), Deborah Malarek (DM), Doug Russell (DR), Eileen Herman (EH), Jackie Chapman (JC), Jon Wittouck (JW), Kathy Newell (KN), Pema Kitaeff (PK), Suzanne Zitzer (SZ) and EHS representatives Emma Alder (EA)

Called to order by DZ. AN taking notes.

- Meeting minutes from July 20th 2015 approved
- July OARS reports
  - o 07-039 closed
  - o 07-041 remains open, DZ wants to find out more about footwear
  - o 07-042 closed
  - o 07-069 remains open, DZ will investigate if safety gear was worn and if a chainsaw handling course or certification is available
  - o 07-071 closed (AH reported via email the full recovery of the student who was bitten by a rattle snake)
  - o 07-084 closed
  - o 06-044 closed; DR reports that driver was on the clock and driving their own car when incident happened
  - o 06-098 remains open, new employee forgot to fill in supervisor fields and DZ wants to find out if they are aware about policies of handing medication to non-UW persons and to minors.

General discussion:

- The wilderness training costs about \$50 for SAFS students and personnel, SEFS also scheduled wilderness first aid for \$100 per person (9/21 and 9/22). Contact Michelle Trudeau ([michtru@uw.edu](mailto:michtru@uw.edu)); she will organize the training if there is enough interest
- EEOP drafts can be sent to Stephanie or Suzanne for guidance, the final versions are due in September
- SZ will coordinate fire drills in the smaller buildings and Oceanography

- SZ will send out info about the elections to the administrators of the units; both staff and students are eligible to be nominated; the nominees have the right to decline a nomination; nominations are due by 11/30; there are no term limits for sitting on the committee

#### U-wide Meeting:

Young Kim ([ytk3@uw.edu](mailto:ytk3@uw.edu)) is the new fire and life safety professional at the UW, he is the contact for new floor plans. Transportation services patrols the dirt road behind the stadiums, which has been used as a shortcut. The vehicle safety course is merged with the cargo van course and available online. <http://www.washington.edu/facilities/transportation/fleetservices/training-safety>. DZ will follow up with Jay Sedivy from Transportation Services and find out if the training is also required for private cars when used for business.

EA reports about the building coordinator survey conducted to improve evacuation drills across campus. A committee created by EH&S will evaluate if campus could be divided up in zones or by buildings during evacuations. The committee will also address issues of authority during an evacuation drill and the fear of interrupting of class or work.

Next meeting will take place on September 21st, 2015.

Meeting adjourned

#### **Follow-ups to meeting:**

As submitted by DZ

- See Insect Stings docs attached. If you have staff that carry an epi-  
pen for insect stings that are at risk, i.e. job duties may put them in harm's  
way, it may be a good idea to list them in the doc and have supervisor(s)  
communicate, post and/or include in your EEOP...

Yes, apparently, there is a Chain-saw Certification program offered through the US Forest Service or allied affiliates (Pacific Crest Trail Assoc)

[http://www.fs.fed.us/t-d/php/library\\_card.php?p\\_num=0667%202C01](http://www.fs.fed.us/t-d/php/library_card.php?p_num=0667%202C01)

<http://www.pcta.org/volunteer/trail-skills-college/saw-training/>

Also, there are American National Standards Institute (ANSI) arboriculture operations safety requirements that covers chain-saws which our

College subunit (UWBG) follows. I will find out who the contact is for more information and scheduling of Chain-saw Certification via UW.

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Hi David,

Thanks for the email. While Fleet should be able to accommodate all of the current reservations for the School of Environmental and Forest Sciences this is a new process that will take Transportation Services a little more time to establish. The capacity of the vehicles (up to 30 passengers) make a CDL driver with a passenger endorsement a requirement to operate the vehicle. Fleet is currently working with UW Shuttles to create easy process that will reserve both the shuttle and the driver but this process has not fully been created. I am more than willing to take holding reservations but the final cost and required information may change from what we currently know. UW Transportation services will be in communication once this process is finalized and is very excited to offer this service to campus.

Thanks  
-Dan

See Tom's response to my inquiry on the new bus. Good news all around for the College-at-large. I've copied Dan Alter for those of you interested in making bus reservations for your College unit. Probably best for committee members to forward on to staff responsible for making these arrangements within your college unit.

Thank you Tom!

David Zuckerman

from: Tom DeLuca

Sent: Tuesday, August 18, 2015 4:10 PM

To: David Zuckerman <dzman@uw.edu>; GEORGE J. DONEGAN  
<gdonegan@uw.edu>

Hi David:

Yes, others in the College may use the bus. We have scheduled our field trips for the year ahead, it is now open for other units to schedule trips. The guy they want to talk to is Dan Alter (cc'd here). Dan, do you want to send out an announcement to the College letting people know that the bus is available for sign up or would you rather we do that?

Tom

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**Addendum:**

<http://coenv.washington.edu/intranet/governance/health-and-safety-committee>  
<http://www.ehs.washington.edu/ohssafcom>

Members:

Achim Nicklis	JISAO	Elected	354925	achim.h.nicklis@noaa.gov
April Huff	ESS	Elected	351310	alhuff
David Warren	ATMS	Elected	351640	warren@atmos
David Zuckerman	SEFS	Appointed	358010	dzman
Deborah Malarek	JISAO	Ad Hoc	355672	dmalarek
Doug Russell	OCEAN	Appointed	357940	dgruss
Eileen Herman	WA Sea Grant	Elected	355060	Emherman

Jackie Chapman	SMEA	Appointed	355685	jachap
Jon Wittouck	SAFS	Elected	355020	wittouck
Kathy Newell	OCEAN	Elected	357940	newell@ocean
Pema Kitaeff	FHL	Elected	351812	pema
Roy Farrow	SEFS	Elected	358010	farrow
Suzanne Zitzer	Dean's Office	Ex-Officio	355355	sezitzer

Achim Nicklis (AN), April Huff (AH), Ashley Langley (AL), David Warren (DW), David Zuckerman (DZ), Deborah Malarek (DM), Doug Russell (DR), Eileen Herman (EH), Jackie Chapman (JC), Jon Wittouck (JW), Kathy Newell (KN), Roy Farrow (RF), Pema Kitaeff (PK), Stephanie Harrington (SH), Suzanne Zitzer (SZ)

Associate dean: Stephanie Harrington (SH)

EHS representatives: Emma Alder (EA), Sherry Baron (SB)

Route all Health & Safety Committee correspondence to Suzanne Zitzer